

MEETING MINUTES
KARL PLANK JUNIOR HIGH HOME & SCHOOL ASSOCIATION
August 2009

The August 31, 2009 meeting was called to order at 7:20 pm. Officers of the Plank Home & School Association (H & S) in attendance were: Iliia Rivera, President, Sue Garcia, 1st Vice President, Myra Alvarez, 2nd Vice President; Rebecca Kidd, Treasurer; Crystal Reed, Recording Secretary and Amanda Lang, Corresponding Secretary.

Others in attendance were: Bryan Buck, Meghan Fulton, Diane Cabiness and Alice Kellen.

Previous Meeting Minutes

The August 18 minutes were emailed to those in attendance and posted to the Plank-Parent Organization (H & S) webpage. Rebecca provided further clarification regarding the IRS situation. H&S is seeking recognition from the IRS that it is tax exempt. H&S is not applying for a tax ID separate from Plank Junior High. Crystal corrected the school picture date from October 8 to September 8. Rebecca motioned to accept the minutes. Diane seconded the motion. Minutes were approved as corrected.

Monthly Summary

Activities – Acknowledgements: Iliia thanked everyone who supported the “Welcome Back” teacher appreciation on August 27 (Myra, Rebecca, Katrina, Crystal). Myra worked the Spirit Wear table, Rebecca made the Pirate hangers and Katrina Perez donated hot beverage cups from McDonalds. As of today, 30 teachers have joined the H&S. Myra Alvarez has volunteered to be the 2nd Vice President. Amanda Lang has volunteered to be the Corresponding Secretary and chair the Family Dinner Nights committee. Crystal has volunteered to chair the Grant Program. Lillian McDonald has agreed to be the Volunteer Caller.

Treasury Report

Rebecca reported a bank balance of \$1,908.60 as of today. There were no deposits since the August 18th meeting. Withdrawals of \$266.96 were used to pay for teacher appreciation items and candy for upcoming dances. Through further investigation by Rebecca, it has been determined the H&S must complete forms 1023 & 8718 by August 30 for tax exempt recognition by the IRS. If the IRS decides a tax exemption status does not apply, the H&S will have to pay taxes on previous tax returns and future income. Rebecca recommended the H&S complete the forms ASAP. Sue motioned to complete the tax forms. Iliia seconded the motioned. The motion was approved.

September Events

Entertainment Book Fundraiser: Crystal thanked everyone for coming out to prepare the 860 sales kits and deliver them to the homeroom teachers’ classrooms. The Entertainment books/sales kits will be distributed on September 1 during homeroom. The fundraiser will end on September 14.

Back to School Dances: The first school dance will be held on September 11 from 7 until 9 PM. Volunteers are asked to arrive at 6:30 PM. Rebecca, Sue, Mr. Buck, Iliia, Myra and Crystal volunteered to help with this dance.

Spirit Wear: Myra reported receiving 29 additional orders. The deadline for the fall Spirit Wear is September 4. Deliveries will be made the end of September.

Culver's Night: September 17 will be Plank Culver's Night. Culver's will print the event forms and drop them off at the school. Amanda will distribute to the teachers. The flavor of the month is Oreo Overload.

Teacher Appreciation: The August 27 continental breakfast for the teachers was a big success. The teachers' praises for this event were numerous. Many participated in the food, bought Spirit Wear and joined the H&S. The remainder Teacher Appreciations will take place during the school lunch periods 4 through 7 (10:29 AM until 1:25 PM). The next will take place on September 22. Set-up begins approx. 1 hour before the event. The May 20 event has been changed to May 6 to coincide with teacher appreciation week.

Principal's Report

Mr. Buck reported the first week of school was the smoothest start in many years – even the bus transportation ran smoothly. He thanked H&S for the continental breakfast on the second day of school. The fall athletic season has started and picture day is coming up soon.

Teacher representative Report

Ms. Fulton thanked everyone again for the wonderful back to school breakfast. She offered to contact the teachers who have not yet joined the H&S.

Future Plans

The Holiday Celebration, which replaces the Promenade, will take place on December 12. Lee Cook contacted Ilia about holding the Book Fair on the same day. There will be a meeting on September 15 at 6:30 PM to specifically discuss this event. The location will be emailed to everyone later.

Mrs. Kiesewetter talked to Ilia about the Science Olympiad to be held on March 20, 2010 at Plank. She offered to let H&S run the concession stand and keep all the profits. There are approximately 1000 people in attendance. Drinks and snacks are served in the morning. Pizza and hotdogs served in the afternoon. The board agreed to run the concession stand during this event.

Questions/Comments

Diane, Cookie Dough Co-Chair, reminded everyone the fundraiser will begin on October 2 and end on October 16. The cookie dough will be delivered on November 9 with pick-up from 4 to 7 pm.

The next meeting will be held on October 6 at 7 PM.

The meeting was motioned to adjourn by Sue. Motion seconded by Diane. Meeting adjourned at 8:20 PM.